

**Riverside Humane Society  
Pet Adoption Center**

6165 Industrial Ave.  
Riverside, CA 92504  
951.688.4340

**Job Posting  
Executive Director**

***POSITION TITLE:*** Executive Director

***APPLICATION DEADLINE:*** July 31, 2008

***REPORTS TO:*** Board of Directors

***SALARY RANGE:*** \$75,000 - \$100,000

The Riverside Humane Society Pet Adoption Center is a selective entry agency. All dog and cat residents are adoptable and are either rescued from animal control agencies or are owner turn-ins, who given a second chance will find a loving, good home. RHSPAC is funded solely through private, corporate and foundation grants.

Successful candidate will serve as the agency's Executive Director and ensures the continued evolution of RHSPAC into a fully developed, well-financed adoption center dedicated to its mission to eliminate the suffering of homeless cats and dogs by providing humane care for pets in transition, facilitating adoption to good homes, supporting pet overpopulation education, and supporting sterilization of companion animals.

**Primary goals and experience include:**

- Development of a strategic plan
- Strengthening of the infrastructure and environment
- To increase visibility, awareness and correct perception
- Leadership of phase II of the Capital Campaign for newly constructed adoption center
- Development and implementation of annual budget for board approval
- Fund Development

**Qualifications:**

- Must love and respect animals
- Strong management background
- 3–5 years experience in related field
- Prefer college degree in business administration

Send Resume To:  
Riverside Humane Society Pet Adoption Center  
Executive Director Search Committee  
Attention: R. Kadow  
6165 Industrial Avenue  
Riverside, CA 92504